

WORKSHEET 04 / 08

Moving & property handoff timeline

Start with your real deadline and work backward with the people involved.

- ☐ Record move, listing, closing, and property handoff dates.
- ☐ Ask the sale company which dates are practical before committing.
- ☐ Arrange collection of belongings the family is keeping.
- ☐ Confirm access, utilities, and any property restrictions.
- ☐ Agree on an unsold-item plan and who completes the final handoff.

YOUR NOTES & NEXT STEPS

Milestone / date / person responsible / open questions